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**MEETING MINUTES**

Meeting Date: 29 Oct 2017

Meeting Location: Feltspatveien 40, 1155 Oslo and T-Conf

Recorded By: Tharakesh Kandregula

## Meeting Start

Meeting Schedule Start: 14:00

Meeting Actual Start: 14:20

## Agenda

- Information and achievements
- Financial support from kommune
- Membership drive (Change to NTA constitution)
- NTA webpage
- Activities- Next Calendar year
- AOB

### ❖ Plan of activities/action

- Update NTA by-laws, Membership benefits, Members List in NTA portal
- Apply 8 weeks before in Stovner kommune for support (free hall or money support)
- Apply drift cost, every year in March.
- Template for invoice. This invoice to be used where we can't support with bills.

### ❖ Decisions Made/Proposed

- We should use official mail id for any NTA events.
- After every decision in WhatsApp group, we should draft a mail to Executive Board, for record purpose.
- After every event, we should send thank you note and expenses sheet to all attended members and NTA members. Event team is responsible for this.
- Change of Yearly membership to suit calendar year: Yearly Membership changing to Jan – Dec (earlier it is April to March)

### ❖ Event Dates Proposed for 2017/18

- Sankranti – 14th Jan (13:00 – 20:00)
- Ugadi –24th March (Original Date of Ugadi 17th March) – Trying to move to 18th March, will check halls availability.
- Cricket – May – Jun 2018
- Ramadan – 16th June (Original Date of Ramadan: 15th Jun) – Proposed new event
- BS/ Dussehra –20th Oct (Original Date Dussehra 18th Oct)

### ❖ Post Meeting Action Items

Action	Assigned To	Deadline
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NTA Portal Updates	Rudresh and Jagadish, Venkat Shiva	ASAP
Discuss with Ranga Reddy for Lysaker Hall	Venkat Shiva	ASAP
Making/Formatting Invoice Bills	Ramakrishna Vidhya (to send templates)	Jan2018
Modify NTA registration Form	Venkatpathi	ASAP

### ❖ Next Meeting

Next Meeting: TBC

### ❖ Executive board Committee (attend)

❖ Name	Title	Joined
Venkat Tarigopula	Executive board coordinator	Yes
Tharakesh Kandregula	Emergency and communication coordinator	Yes
RamaKrishna Uyyuru	Finance coordinator	Yes
Srini Dasari	Oslo and Akerhus area coordinator	Yes
Venkata Shiva Nag K	IT coordinator	Yes
Malli Nanda	Event coordinator	T-Conf
Prudhvi Raj Gopalam	Event coordinator	T-Conf
Vidhya K	Abhyasan Coordinator	T-Conf

### ❖ Meeting End

Meeting Schedule End: 17:00

Meeting Actual End: 17:40

Thank you!

For Norway Telugu Association

Tharakesh.k

Tharakesh Kandregula  
General Secretary

